

**Board of Fire Commissioners  
LINDENWOLD FIRE DISTRICT No.1  
Monthly Board Meeting Minutes**

**Meeting Date:** November 18, 2019  
**Meeting Place:** Fire Administration Building  
**Meeting Called To Order:** 7:30pm  
**Members of Board Present:** **Chairman** – Clifford Ruth  
**Vice Chairman** – Richard Paul  
**Treasurer** – Raymond McManus  
**Secretary** – Wayne Hans  
**Commissioner** – Frank Weindel  
**District Clerk** – Tiffany Beach  
**Solicitor** – David Capozzi

**Salute the Flag**

**Sunshine Law – Comm. Ruth**

In accordance with the NJ Sunshine Law this meeting has been properly advertised and is open to the public. The public portion will follow the regular business of the Board.

**Roll Call Commissioners – Comm. Ruth**

All present.

**Minutes of the Previous Meeting – Comm. Ruth**

Motion made by Comm. Weindel seconded by Comm. Paul to approve the October 21st , 2019 minutes as they are available to the public upon request. Any questions? (hearing none) All in favor, ayes have it. Comm. Hans abstains.

Motion made by Comm. Paul, seconded by Comm. Weindel to approve the November 11<sup>th</sup>, 2019 budget workshop minutes as they are available to the public upon request. Any questions? (hearing none) All in favor, ayes have it.

**Correspondence – Cl.Beach**

**Incoming Cl. Beach:** We received the NJSA quarterly meeting minutes from September 13<sup>th</sup>.

**Treasurer’s Report – Comm. McManus**

As of November 18, 2019

TD Bank General Checking	76,083.14
TD Bank Money Market Account	832,388.62
TD Bank Money Market Capital	2,559.47
TD Bank Payroll Checking	9,300.26
TD Bank LEA Dedicated Penalty	5,576.36
TD Bank LEA Trust Penalty	16,061.50
Petty Cash	200.00
Total Current Assets	942,169.35

Motion made by Comm. Hans seconded by Comm. Paul to accept the Treasurer’s Report as read. Any questions? (hearing none) Roll call vote, all yes.

**Payment of Bills – Comm. McManus**

**Comm. McManus:** In front of you, you have a list of 92 bills totaling \$ 93,753.45

Motion made by Comm. Weindel seconded by Comm. Paul to approve the payment of bills.

Any questions? (hearing none) Roll call vote, all yes.

**Comm. Ruth:** In addition there are 3 checks for Commissioner’s incentives to be approved separately. I need a motion to accept the clothing allowance for Commissioner McManus in the amount of \$2,065.87.

Motion made by Comm. Paul seconded by Comm. Weindel.

Any questions? (hearing none)

**Payment of Bills – (cont'd)**

Roll call vote, Comms. Hans, Paul, Weindel Ruth yes. Comm. McManus, abstain.

**Comm. Ruth:** The next will be Commissioner Weindel clothing allowance \$1,651.31.

Motion made by Comm. Paul seconded by Comm. Hans.

Any questions? (hearing none)

Roll call vote, Comms. Hans, McManus, Paul, Ruth yes. Comm. Weindel, abstain

**Comm. Ruth:** The third will be for Commissioner Paul clothing allowance in the amount of \$1,354.21

Motion made by Comm. Hans, seconded by Comm. Weindel.

Any questions? (hearing none)

Roll call vote, Comm. Hans, McManus, Weindel, Ruth yes, Comm. Paul abstains.

**COMMITTEE REPORTS**

**Administration / Personnel – Comm. Ruth**

**Comm. Ruth:** Petitions for the 2020 election for the Fire Commissioner will be available December 2<sup>nd</sup> and need to be returned by January 17<sup>th</sup> by 4:00pm. The election is February 15 at this station from 2-9pm.

**Office of Fire Prevention – Comm. Ruth**

**Comm. Ruth:** The Fire Official's report for October 22 – November 18, 2019 was read aloud, a copy is attached to the minutes. Yours in Fire Safety, Acting Fire Official Timothy Shannon

**Training Division – Comm. Ruth**

**Comm. Ruth:** The Training report for November was read aloud, a copy is attached to the minutes. Respectfully submitted, Training Officer Troy Bishop, Capt. A. Dimitri, & Capt. Burns.

**Fire Department Equipment – Comm. Paul**

**Comm. Paul:** There is still some equipment being ordered. I believe it is starting to come in.

**Turn-Out Gear – Comm. Paul**

**Comm. Paul:** We ordered some gloves. They are in. We are waiting for the new hoods to come in. We also got members new boots if they needed them.

**Recruitment / Membership – Comm. Paul**

**Comm. Paul:** Tonight we are swearing Albert Miller as lieutenant, Troy Bishop as training officer and Tyler Venuto as a senior firefighter.

**Fitness Center – Comm. Paul**

**Comm. Paul:** There was a speed bag that was ordered. Captain DiMitri is going to install it.

**S.O.G.'s – Comm. Paul**

No report.

**Future Projects- Comm. Paul**

**Comm. Paul:** We are going to be using Chapman Environmental Services for the Phase 1. They should be starting shortly.

**Communications – Comm. McManus**

No report.

**Apparatus – Comm. McManus**

**Comm. McManus:** The new mirror has been installed on the Squad. The mechanic is supposed to come out on Wednesday to do the deficiency list from First Priority that wasn't completed, the new company Firefighter One is going to take care of it now. They are the same mechanics that we had at First Priority. Justin is working on the siren on the Sqrut to get it refilled. In the meantime, I have contacted Firefighter One and they are going to rewire it. Hopefully once that is done it should solve all of our problems.

**Computers – Comm. McManus**

**Comm. McManus:** The two Surface Pros have been installed in the command vehicles. Justin has talked to Mary Savage from Verizon and we are waiting for the air cards to get them in service.

**Sale of Assets – Comm. McManus**

No report.

**Assist Personnel – Comm. McManus**

No report.

**Budget – Comm. McManus**

No report.

**Building Maintenance / Grounds – Comm. Hans**

**Comm. Hans:** I need to get the gutters and roof cleaned at Station 3 since all the leaves have fallen.

**Health & Safety – Comm. Hans**

**Comm. Hans:** Physicals were done and are up to date. Interstate Mobile said everything went well with that.

**Fixed Assets – Comm. Hans**

No report.

**Hydrants / Water – Comm. Hans**

**Comm. Hans:** I did send an email to NJ American water about getting the hydrants fixed over at Lindenwold Park.

**Insurance – Comm. Weindel**

**Comm. Weindel:** We had one firefighter injury. Insurance was notified and taken care of.

**Incentive Program – Comm. Weindel**

**Comm. Weindel:** The stipend checks were approved and can be picked up tomorrow.

**Uniforms – Comm. Weindel**

**Comm. Weindel:** The hoodies and dress shoes are here. I'll send out an email when I get them ready. I need to take inventory on them.

**Fuel – Comm. Weindel**

No report.

**Chief's Report – Chief Beeler**

**Chief Beeler:** The report for October 22– November 18 2019, was read aloud by Chief Beeler, a copy is attached to the minutes.

**President's Report – Comm. Ruth**

No President's present.

**Borough of Lindenwold – Councilman DiDominico**

Not present.

**Solicitor – D. Capozzi**

No report.

**Resolutions – Comm. Ruth**

**Comm. Ruth:** Resolution 2019-23, resolution to introduce the 2020 Budget. Do I have a motion?

Motion made by Comm. Paul, seconded by Comm. McManus.

Comm Ruth: Any questions? (hearing none)

Roll call vote, all yes.

**Old Business – Comm. Ruth**

**Comm. Ruth:** Any old business? (hearing none)

**New Business – Comm. Ruth**

**Comm. Ruth:** Any new business?

Sol.Capozi swore in Albert Miller as Lieutenant. Congratulations (applause)

Sol.Capozi swore in Troy Bishop as Training Officer. Congratulations (applause)

Sol.Capozi swore in Tyler Venuto as Senior Firefighter. Congratulations (applause)

**Public Portion – Comm. Ruth**

Motion made by Comm. Weindel, seconded by Comm. Paul to open to the public.

All in favor, ayes have it.

(hearing none)

Motion made by Comm. McManus, seconded by Comm. Paul to close to the public.

All in favor, ayes have it.

**Open to Commissioners – Comm. Ruth**

**Comm. Ruth:** This is just a reminder that our next meeting will be December 30<sup>th</sup> at 7:30. That will be our year end meeting. I also just wanted to wish everyone a Happy Holiday.

**Comm. McManus:** Same here.

**Comm. Weindel:** Just so everyone knows we are having the Past Members night on December 20<sup>th</sup>.

**Comm. Hans:** I just want to wish everybody a happy and safe Thanksgiving.

**Closed Session – Comm. Ruth**

N/a

**Adjourn - Comm. Ruth**

Motion made by Comm. McManus, seconded by Comm. Paul to adjourn the meeting at 7:50pm.

All in favor, ayes have it.

Lindenwold Fire District No.1  
**Balance Sheet**  
As of November 18, 2019

	<u>Nov 18, 19</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>1000 · CASH</b>	
1010 · TD Bank General Checking	76,083.14
1011 · TD Bank Money Market Acco...	832,388.62
1013 · TD Bank Money Market Capital	2,559.47
1020 · TD Bank Payroll Checking	9,300.26
1030 · TD Bank LEA Dedicated Pen...	5,576.36
1040 · TD Bank LEA Trust Penalty	16,061.50
1090 · Petty Cash	200.00
	<hr/>
<b>Total 1000 · CASH</b>	942,169.35
	<hr/>
<b>Total Checking/Savings</b>	942,169.35
	<hr/>
<b>Total Current Assets</b>	942,169.35
	<hr/>
<b>TOTAL ASSETS</b>	<b>942,169.35</b>
	<hr/> <hr/>
<b>LIABILITIES &amp; EQUITY</b>	0.00

# FIRE MARSHAL'S REPORT

11/18/2019

October 22, 2019 to November 18, 2019

## Inspections Completed

Perfect Dentistry

Amera Gas

Amera Food Market

Balsamo's Pizza

Lindenwold Conoco Gas Station

Ty and Sons Auto

Mc Donald's Restaurant

Gateway Motors

Walgreens 1001 Berlin Road

Walgreens 630 Chews Landing Road

Chadwick Village

Meineke Auto

12

*[Handwritten signature]*

## Re- Inspections

J & G Auto & Tire Center

Little Rain Drops

Garden Lake Bible

Lindenwold Fire Gym, Station 1, 2

Sharron's Slaying Hands

Lindenwold Moose

8

## Complaints Received 1 Imminent Hazards 0

Emerald Ridge Apartments nuisance alarms throughout complex. Mike Brezee and myself have been out speaking with management and they are working with their alarm company to fix the problem.

## Requested Response 1

We went to 761 Colonial Square Drive to investigate a fire. The cause appears to be electrical.

## Civilian Burn Reports 0

## Permits 0

## Information to Fire District Commissioners



**Lindenwold Fire Department  
2201 Bangor Avenue  
Lindenwold, NJ 08021  
(856)-346-0935**

### **November Training Report**

First and foremost, I must take a second to thank the Board of Fire Commissioners & the Line Officers for allowing me to have the opportunity to train our department. For the month of October, the Alliance had four training sessions. For the first session of the month we had the Alliance gather at Station 60 where we reviewed the equipment and its location on each of the squad companies in the Alliance. October 15<sup>th</sup> was a battalion night, each battalion did apparatus & SCBA Checks. Also on the 15<sup>th</sup>, myself & Firefighter Cantiello trained with Clementon on forcible entry procedures & SCBA confidence (at Chief Freiling's request). For the third training session of the month, Chief David Cilona of Safety and Survival presented a training program to the Alliance on Vehicle Occupant Safety Systems and Hybrid/Alternately Fuel Vehicles. The Chief reviewed how to make these vehicles safe for first responders to operate in and around when the need arises. The last drill of the month was a held at the Patco complex. The Patco safety representatives reviewed building locations, building content & locations of the hydrants on the complex with all the companies from the Alliance. After the briefing we toured the complex. Respectfully submitted, Training Officer Troy Bishop, Captain Dimitri, Captain Burns.

#### **ALLIANCE ATTENDANCE**

##### **October 8<sup>th</sup>**

Lindenwold – 20  
Clementon – 17  
Laurel Springs – 10

##### **October 22<sup>nd</sup>**

Lindenwold – 26  
Clementon – 10  
Laurel Springs – 10

##### **October 29<sup>th</sup>**

Lindenwold – 23  
Clementon – 10  
Laurel Springs - 9

# CHIEFS REPORT

10/21- 11/18

Calls for service – 98

Laurel Springs- 3, Clementon-12, Gibbsboro-1, Voorhees-2, West Berlin-1, Pine Hill-1, Blackwood-1,

Fire Police- 1

11/14 761 Colonial Square Dr- Fire in 2<sup>nd</sup> floor extended to exterior wall- FM63 Brezze on scene

11/17 851 Blackwood Clementon Rd- MVA rescue. 1 female removed from vehicle

We attended the Boroughs trunk or treat and the Moose Lodges trunk or treat

MDC in the command vehicles replaced with the surface pro tablets. Both will get the MDC program installed at the County radio shop as soon as possible

Issues with Emerald Ridge alarms going off. FM office working on situation

Firefighter Albert Miller promoted to Lieutenant

Firefighter Troy Bishop promoted to Training Officer

End of the year percentages done. All who qualified for the stipend were advised.

Received 4 quotes for the phase studies. We are going to use Chapman Environmental Services.

Equipment being ordered for end of the year

Working on obtaining portable radios for the fire police unit. County Fire police have been dissolved and locals are eligible for certain equipment

Respectfully submitted

Philip Beeler, Chief.



2019-23

# 2020 FIRE DISTRICT BUDGET RESOLUTION BOROUGH OF LINDENWOLD FIRE DISTRICT NO. 1

**FISCAL YEAR: January 1, 2020 to December 31, 2020**

WHEREAS, the Annual Budget for the Borough of Lindenwold Fire District No. 1 (the "Fire District") for the fiscal year beginning January 1, 2020 and ending December 31, 2020 has been presented before the Board of Commissioners of the Fire District at its open public meeting of November 18, 2019; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$1,210,845, which includes an amount to be raised by taxation of \$1,167,260, and Total Appropriations of \$1,210,845; and

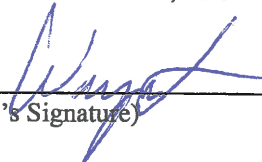
WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on November 18, 2019 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2020 and ending December 31, 2020 is hereby approved; and






BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on December 30, 2019.

  
\_\_\_\_\_  
(Secretary's Signature)

11-18-19  
\_\_\_\_\_  
(Date)

**Board of Commissioners Recorded Vote**

Member	Aye	Nay	Abstain	Absent
Clifford S. Ruth				
Richard J. Paul, Jr.				
Raymond McManus				
Wayne Hans				
Frank Weindel				

# Lindenwold Fire District No. 1

## 2020 Proposed Budget

<b>APPROPRIATIONS</b>	<b>2019</b>	<b>2019</b>
Salaries	\$ 190,800	\$ 199,590
Fringe Benefits	48,935	54,042
Elections	1,750	1,500
Professional Services	46,000	45,500
Office Expense & Supplies	4,400	4,400
Utilities	32,100	32,100
Advertising	1,500	1,400
Payroll Service Fees	3,800	3,800
Rentals	221,250	216,500
Insurance	110,250	105,000
Maintenance & Repairs	110,850	110,850
Supplies	15,000	15,000
Training	16,500	16,500
Uniforms	13,525	9,525
SFSG Expenses	7,885	7,885
Fees - Medical/Screening	5,500	5,500
Volunteer Allowance	45,000	45,000
Other LEA Expenses	7,200	6,300
Promotion	10,500	9,500
Nonbondable Assets	92,200	86,200
Fire Prevention Materials	13,900	16,000
Capital Purchases	212,000	250,000
<b>Total Appropriations</b>	<b>\$ 1,210,845</b>	<b>\$ 1,242,092</b>
<b>REVENUES</b>		
Unrestricted Fund Balance Utilized	\$ -	\$ 36,000
Sale of Assets		
Interest Income	2,000	50
FEMA Grant		
SFSG	7,885	7,885
UFSA Revenues	33,700	33,700
Amount to be Raised by Taxation	1,167,260	1,164,457
<b>Total Revenues</b>	<b>\$ 1,210,845</b>	<b>\$ 1,242,092</b>
<b>Tax Rate per \$100</b>	<b>\$ 0.197</b>	<b>\$ 0.197</b>

# Lindenwold Fire District No. 1

## 2020 Temporary Budget

Salaries	\$	27,943
Fringe Benefits		7,566
Elections		210
Professional Services		6,370
Office Expense & Supplies		616
Utilities		4,494
Advertising		196
Payroll Service Fees		532
Rentals		30,310
Insurance		14,700
Maintenance & Repairs		15,519
Supplies		2,100
Training		2,310
Uniforms		1,334
SFSG Expenses		1,104
Fees - Medical/Screening		770
Volunteer Allowance		6,300
Other LEA Expenses		882
Promotion		1,330
Nonbondable Assets		12,068
Fire Prevention Materials		2,240
		<hr/>
<b>Total Appropriations</b>	<b>\$</b>	<b>138,893</b>